

TOWN OF GILFORD, NEW HAMPSHIRE

BUDGET COMMITTEE

SUBCOMMITTEE REPORT- Town Clerk & Tax Collector; and Elections & Registrations

October 27, 2016

On October 27, 2016, the subcommittee held a public meeting in Town Hall Conference Room A commencing at 9:00 AM.

Present were Budget Committee subcommittee members Harry Bean and Norman J. Silber; and Denis M. Gonyer, the Town Clerk & Tax Collector, as well as Jennifer Mooney, the Deputy Town Clerk & Tax Collector.

The Budget Preparation Worksheet for the Town Clerk & Tax Collector, as last updated prior to this meeting, was reviewed and discussed in detail. It was noted that based upon the BOS recommendations, the total budget for this segment of the Town will be increased from the prior year's budget by 0.92%. This does not take into account what is understood to be substantial increases in the cost for insurance for the coming year.

It was also noted that the department request for Records Preservation should have been \$4,500 rather than the \$4,000 (level funded from the prior year) that was submitted in the request and approved by the BOS. It was also noted and discussed that the BOS recommended an allowance of \$1,000 versus the requested amount of \$2,000 in Special Projects to replace 1 desk rather than 2.


Upon motion duly made, seconded and unanimously approved, the subcommittee recommended approval of the budget for the Town Clerk & Tax Collector as recommended by the Board of Selectmen.

Similarly, the Budget Preparation Worksheet for Elections & Registrations, as last updated prior to this meeting, was reviewed and discussed in detail. It was noted that based upon the BOS recommendations, the total budget for this segment of the Town will decrease from the prior year's budget by 56.28%. This does not take into account what is understood to be substantial increases in the cost for insurance for the coming year.


Thereupon, upon motion duly made, seconded and unanimously approved, the subcommittee recommended approval of the budget for the Elections & Registrations segment as recommended by the Board of Selectmen.

The meeting was adjourned at approximately 9:30 AM.

Respectfully submitted



Harry Bean



Norman J. Silber