

GILFORD BUDGET COMMITTEE

WORKING GROUP: TOWN CLERK/TAX COLLECTOR

SUBCOMMITTEE MEMBERS: Phyllis Corrigan, Jeffrey Beane

DEPARTMENT REPRESENTATIVE: Denise Gonyer

MEETING DATE: Tuesday, October 21, 2014

MEETING STARTED: 1:00 PM

SUMMARY:

Total Selectman Recommended: \$364,933
Inc/Dec from FY 2014: -0.2% (787)

WAGES & BENEFITS: Page 7

-0.5 (- 1.523) from FY2014

BOS increased department head salary by 2.5%. PT wages down 13.1% due to hiring of two new employees at lower rates with associated decrease in benefits. State Retirement Fund is up 14% but is still underfunded.

OPERATING: Page 8

1. Software Support up 3% - Bills paid late in the year (2014)
2. Records Preservation: We need to develop a plan to preserve our earliest records
3. Publishing Notices was overspent this year due to need to place newspaper Ads for Staff replacement
4. Books and Publications: This Line is up by \$200.00 We reduced last year by \$100.00 and it is already overspent. Four times per year, the State sends updated books on DMV and boating law changes.
5. General Supplies: We recommend adding \$200.00 to this Line for Printer Ink, because the copier is used by all Departments.

6. Office Equipment: The Department is gradually replacing the chairs and this year's budgeted amount was spent on October 20th of this year to do three chairs.

The SubCommittee recommends the acceptance of this Budget with the addition of the aforementioned \$200.00 for a Total of \$365,133.00.

ELECTIONS:

The Total Recommended Amount has been decreased by 45.7% (\$8,036.00) because we only expect to have two Elections next year. The Department has been replacing the Voting Booths over the past ten years and we will eventually own them.

The Sub-Committee recommends the BOS Budget of \$9,545.00 for Elections in FY2015.

Meeting ended at 2:30PM

Respectfully Submitted Phyllis Corrigan and Jeffrey Beane

Phyllis Corrigan



Denise M. Sawyer