

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
November 8, 2017
7:00 PM
GILFORD TOWN HALL**

1.0 NON PUBLIC SESSION

At 6:30 pm, Selectman Benavides made a motion to enter into non-public session to discuss conveyance of real property, and personnel issues pursuant to RSA 91-A:3, II, (d) and (a); seconded by Selectman Grenier. Motion carried on a roll call vote with all in favor; (3-0).

Present: Selectman Dale Channing Eddy, Selectman Richard Grenier and Town Administrator Scott Dunn.

At 6:57 pm, the Selectmen recessed the non-public session to conduct their 7pm public meeting.

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Eddy convened the public session of the Board of Selectmen's meeting in the 1st floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Dale Channing Eddy, Gus Benavides and Richard Grenier.

Staff members in attendance: Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Planning and Land Use Director John Ayer, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Eddy read the rules of the meeting and announced that the Town Hall Offices will be closed Friday, 11/10/17 in observance of Veteran's Day. The Gilford Library and Recycle Center are open Friday, but closed Saturday, 11/11/17. All Town Offices, Recycle Center and the Library will be closed Thursday, 11/23/17 and Friday 11/24/17 in observance of Thanksgiving. The Library and Recycle Center will be open on Saturday, November 25, 2017.

4.0 REVIEW/APPROVAL OF MINUTES

4.1 Selectmen Eddy asked if there were any changes to the minutes. There were none. Selectmen Benavides made a motion to approve the minutes of October 23, 2017 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0). Selectman Benavides made a motion to approve the minutes of October 25, 2017 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

5.1 Selectman Benavides made a motion to approve the items previously signed during the period October 23, 2017 through November 3, 2017 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (3-0).

6.0 PUBLIC HEARING

6.1 Appropriation of Unanticipated Funds - Police Department - NHDOT Grants (2): Chairman Eddy read the public hearing notice to accept \$16,244 in the form of two grants from the New Hampshire Department of Safety to be used by the Police Department for DWI and Speed Enforcement patrols during the period of November 9, 2017, through September 12, 2018. Chair Eddy then opened the public hearing at 7:10 pm and asked for any public input. There was none. Selectmen Eddy closed the public hearing at 7:10 pm. Selectman Benavides made a motion to accept \$16,244 in the form of two grants from the NH Department of Safety and to authorize the expenditure of those funds for their intended purpose. Seconded by Selectman Grenier who also entered the email from Yacht Club Vista into the record regarding these funds. Motion passed with all in favor; (3-0).

7.0 OLD BUSINESS

7.1 Driveway Permit - 72 Chestnut Drive: Mr. Ryan Kelly requested a meeting with the Selectmen to discuss his driveway at 72 Chestnut Drive. Selectman Benavides recused himself from this agenda item. Town Administrator Scott Dunn stated he went to inspect the flow of drainage water and found no concerning results with the 12" culvert that was installed. Discussion ensued. Selectman Grenier made a motion waiving the Town's Minimum Road Standards to allow that culvert to remain in place, subject to the Town's right of removal in the event of future inadequacy and that Mr. Kelley must obtain and submit the proper driveway permit application as required; seconded by Selectman Eddy and passed with all in favor; (2-0).

8.0 NEW BUSINESS

8.1 Storm Clean Up: Town Administrator Scott Dunn discussed that some residents are piling brush and debris with the expectation that the DPW will pick it up. Several trees have fallen outside the Town right-of-way (on private property). The Town has limited its cleanup work to the debris in the r-o-w. Town Administrator Dunn asked if the Town should assume responsibility of removing trees fallen within a town r-o-w onto private property, and are we responsible for the uplifted roots and removal of the stumps and repair of the soil? Discussion ensued. The Selectman said that the Town does not pick up private property, as many residents had to pay for cleanup and removal after the storm. If a tree falls in the road from outside the r-o-w, DPW will remove, but not clean up. Residents cannot pile their debris in the r-o-w with the expectation that the Town will pick up. If the Town owns a fallen tree, it will take care of it, but if not, it is up to the private property owner. It was the consensus that the Town will pick up debris if the tree was in the Town r-o-w and that we will remove exposed roots in the r-o-w, as we are able to get to them.

8.2 New Private Road Name - Pristine Way: Department of Planning and Land Use John Ayer reviewed his request for a new private road name – Pristine Way. Discussion ensued. Selectman Benavides made a motion to sign the Return of Street Name Assignment for Pristine Way as presented; seconded by Selectman Greiner and passed with all in favor; (3-0).

8.3 Boat Agent Appointments: Selectman Benavides made a motion to approve and sign 2018 Boat Agent appointments for Denise M. Gonyer, Darlene Tranquair, and Carol Downing as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.4 Pole License - Old Lakeshore Road: The Board reviewed the Pole License request for Old Lakeshore Road. Selectman Benavides made a motion to approve and sign the pole license for Old Lake Shore Road as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.5 Escrow Agreement - City of Laconia for WRBP: Town Administrator Scott Dunn explained the Escrow Agreement that has been prepared for several municipalities that are members of the Winnepesaukee River Basin Program for the purpose of compiling funds to

further prepare for a new management entity to replace the NH-DES as the system operator. Discussion ensued. Selectman Benavides made a motion to approve the Escrow Agreement as presented and authorize the Town Administrator to sign; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.6 Personnel Policy Amendment - Smoking Policy: Town Administrator Scott Dunn stated the current policy allows DPW employees to smoke while they are working the night shift (plowing). There is a brand new vehicle coming that the Town does not want smoking in. No other department like Police, Fire (24/7) are allowed to smoke in vehicles, and this proposed amendment would make the policy consistent throughout the Town. Discussion ensued. Selectman Benavides made a motion to approve the Personnel Policy Amendment pertaining to no smoking in Town vehicles as presented; seconded by Selectman Grenier for discussion. This policy change aligns for fairness in all departments. Selectman Benavides amended his motion to start as if 01/01/2018; Selectman Grenier seconded and motion passed with all in favor; (3-0).

8.7 Signs in Town Rights-of-Ways: Selectman Eddy explained the case of Reed V. the Town of Gilbert, AZ that led the Town to consider a review of the sign ordinance and whether to allow all signs or no signs on Town property. We cannot regulate based on what the sign says etc. (political, real estate, craft fairs, etc.) it is all or none decision that needs to be made. This item will be looked at the next Planning Board meeting. The Sign Committee recommend no signs. Discussion ensued. It was the consensus of the Board to hold off on acting on this.

8.8 Request for Reimbursement - Tree/Storm Damage: Town Administrator Scott Dunn explained the request for reimbursement for tree damage that came from Town property onto private property. Administrator Dunn said that he would bring this request to the Board on behalf of the homeowner. Discussion ensued. Selectmen Benavides made a motion to authorize a reimbursement of \$150 to Pat Cameron of 80 Juniper Ridge Road for tree damage with discussion; seconded by Selectman Grenier. Selectman Benavides said the tree that caused the damage was on Town property and felt that it damaged the private property. Selectman Grenier anticipated that a bill for the fence/porch would come later. Selectman Eddy called the vote and motion passed with all in favor; (3-0).

9.0 OTHER BUSINESS

There was none.

10.0 PUBLIC INPUT

Selectman Eddy asked for any public input. Ms. Melinda Laflamme and Ms. Alex Frasier introduced themselves to the Board. They are purchasing the Gilford Village Store and scheduled to close on November 24. They are seeking permission for removal of trees from Town property in front of the sign to the store. There are two bunches of trees they would like to take down for better visibility of the sign. They will then replace with low shrubs. They will pay the full cost for removal of trees, cleanup, etc. Town Administrator Scott Dunn suggested they require the logger they hire to have insurance, that they leave the stumps in place and that all debris is removed. The Board concurs and approved removal of the said trees by consensus; they request that Ms. Laflamme and Ms. Frasier work with Administrator Dunn and the DPW when they are ready to complete this project.

11.0 SELECTMEN'S ISSUES

Selectman Benavides wanted to thank all Town Employees, especially DPW, Police and Fire who stepped up during the recent storm and put in long days trying to diligently clean up, restore, etc. Selectman Grenier and Eddy expressed the same.

Selectman Grenier said at the last meeting, the Selectmen voted that the \$7,000 for the Conservation District be to be spent in the FY2017 budget specifically and wanted to clear this up for the record. It was not in the FY2018 budget and needs to be corrected. The Board concurs.

Selectman Benavides asked Fire Chief Stephen Carrier to give a brief update on the fire that took place on White Birch Ave. Chief Carrier said it appears to have started in the basement and that four people were displaced. Chief Carrier said great job by all on this. Chief also reminded residents to change batteries in their smoke detectors, even the hard-wired ones have batteries. If you need assistance to call the Fire Department. Lastly, a reminder to all to be careful with second heat sources, to make sure you clean your stoves and chimneys, and to be careful of gases. Let the professionals do this.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn updated the Board the roadwork for Belknap Mountain Road and given road will be done this week. He has been obtaining quotes on a new telephone system for the Town. He has three telephone proposals and will make a formal recommendation at the 11/29/17 Selectmen's meeting.

13.0 NEXT MEETINGS

The next Selectmen's regular meeting will be Wednesday, November 29, 2017 at 7pm.

14.0 NON-PUBLIC SESSION (continued)

At 7:55 pm, Selectman Benavides made a motion to re-enter non-public session to discuss personnel matters pursuant to RSA 91-A: 3, II, (a).

At 9:15 pm, Selectman Benavides made a motion to come out of non-public session; seconded by Selectman Grenier and passed with all in favor; (3-0).

Selectman Benavides made a motion to seal the minutes of the non-public session; seconded by Selectman Grenier and passed with all in favor; (3-0).

15.0 ADJOURN

With no further business to come before the Board, Selectman Benavides made a motion to adjourn at 9:15 pm; seconded by Selectman Grenier and passed with all in favor; (3-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 29 day of Nov., 2017.

Attest:



Selectman Richard Grenier, Clerk