

**TOWN OF GILFORD**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**September 27, 2017**  
**7:00 PM**  
**GILFORD TOWN HALL**

**1.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, the Chairman convened the public session of the Board of Selectmen's meeting in the 1<sup>st</sup> floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Dale Channing Eddy, Gus Benavides and Richard Grenier.

Staff members in attendance: Deputy Police Chief Kristian Kelley, Fire Chief Stephen Carrier, Finance Director Glen Waring, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**2.0 ANNOUNCEMENTS/PRESENTATIONS**

The Chairman read the rules of the meeting. There were no announcements.

**3.0 REVIEW/APPROVAL OF MINUTES**

3.1 Selectman Eddy asked if there were any changes to the minutes. There were none. Selectman Benavides made a motion to approve the minutes of September 13, 2017 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

**4.0 CONSENT AGENDA**

4.1 Selectman Benavides made a motion to approve the items previously signed during the period September 11, 2017 through September 22, 2017 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (3-0).

**5.0 APPOINTMENTS**

5.1 Fire Chief Stephen Carrier gave an update on the Fire-Rescue Department stating they now have a paramedic assigned to each shift, but cannot guarantee there will always be a paramedic on-duty. For the Bank of New Hampshire Pavilion concerts, they have seen 213 patients, 15 who were transported. There has been some negative feedback with the Fire Boat being kept on Dock 1 in addition to some vandalism that occurred. A new Fire Boat has been proposed in the CIP plan for next year. The current boat is almost 40 years old. Gilford Fire Rescue made a change in software, which they are happy to report, is very user friendly, they can produce better reports and it is web-based. Phase I and II of Alvah Wilson have been completed; Phase III will be to rebuild the block wall, pave the apron and to include one large hydrant. The new Fire Engine has been ordered and is expected to arrive in early spring of 2018. They are in the process of preparing to rebuild the training facility with new containers that should be arriving soon. Fire Chief Carrier reported that the department received some warm zone tactical equipment, which was purchased through grant funding to be able to conduct EMS I, (i.e.: active shooter situation). The Fire Chief answered the Board's questions and they thanked him for the update.

5.2 Ms. Larisa Djuvelek-Ruggiero of Mid-State Regional Coordinating Council came before the Board to explain what her agency does in an effort to raise awareness and encourage membership. Based on the quality of life and the mobility of elderly/aging residents there is a growing need for public transportation in the State of New Hampshire and the Lakes Region Area. The Mid-State Regional Coordinating Council mission statement is *"To improve mobility and access for all by coordinating regional and local community transportation services and information"*. Ms. Djuvelek-Ruggiero went on to present detailed information and said that generally, when a municipality decides to become a member in the Council, they request two people from their organization be assigned to represent them. She asked the Board if they would be willing to add a link to the Town website for residents to access information on the program. The Board agreed and thanked Ms. Larisa Djuvelek-Ruggiero for her presentation.

5.3 Glen Waring, Finance Director reviewed the Monthly Financial Report stating that through two thirds of the year (66.7%) revenues remain slightly above the anticipated with total General Fund Revenues collected at 80%. Expenditures remain on pace, however; Mr. Waring is watching the Police and Highway Department closely. The PD has overspent its overtime account due to several vacancies, but the Police Chief is closely monitoring the bottom line. The Highway Division of Public Works has expended 91.3% of its Operating Budget. Through the end of August, the total of all property taxes collected remains at its highest pace compared to prior years, 94.9%. The projected cash flow until the end of the year is strong and will be sufficient to meet anticipated expenditures. Mr. Waring answered the Board's questions and they thanked him for the detailed update.

## **6.0 OLD BUSINESS**

6.1 Winter Highway Maintenance – Bellows Row (off Terrace Hill Road): Chairman Dale Channing Eddy looked at this location. The Town would need to send a different truck to plow this road because it is very narrow and steep. Town Administrator Scott Dunn said that the request was to revisit this being a class VI highway. It has been 14 years since this was on the Selectmen's agenda and there are a few options that various Board's have discussed over the years. The Board asked Town Administrator Scott Dunn to prepare a draft declaration designating Bellows Row as a class VI road to be finalized at the 10/11/17 Selectmen's Meeting.

6.2 Sign Committee: Town Administrator Scott Dunn reported no one has expressed interest from the Realtor sector to serve on the Sign Committee. The Town is still in need of a realtor to serve on the committee.

6.3 Stop Sign Ordinance Request – Knollwood & Harvest Run: The Selectmen looked at this location and did not see the need for a stop sign because it is a wide-open visible intersection. It was also noted that no residents have contacted the Selectmen requesting a stop sign.

## **7.0 NEW BUSINESS**

7.1 Town Forests Management: On March 11, 1981, a Town Vote passed Article 56. This vote included language that states *"any proceeds that might accrue from designated Town Forest's shall be placed in a special forest maintenance fund held by the Town Treasurer which may be expended from only forest management purposes by the Conservation Commission with the permission of the Selectmen or by appropriation"*. Town Administrator Scott Dunn said that this fund was never created and therefore no monies were set aside despite several timber

harvest operations having taken place. Conservation Commission member Everett McLaughlin was present and the Board asked him for input. Mr. McLaughlin noted for the record that he did not want to speak on behalf of the Conservation Commission but he was happy to give his personal opinion that some of the money owed should be used to repay the Conservation Commission for outside technical assistance related to forest management. Discussion ensued. The Selectmen will table this item and invite Carole Hall, Conservation Commission Chair to the 10/11/17 Selectmen's meeting to discuss.

7.2 Capital Improvement Plan Acceptance 2018-2023: Selectmen Benavides made a motion to accept the Capital Improvement Plan as presented for FY 2018 – FY 2023; seconded by Selectman Grenier and passed with all in favor; (3-0).

7.3 Property Tax Interest Abatement: Selectmen Benavides made a motion to deny the Property Tax Interest Abatement as presented. Selectman Grenier noted that in the 30 years Mr. & Mrs. Sieburth have received their bill in the Netherlands, this was the first time it did not make it. Discussion ensued. Selectman Grenier then seconded the motion and the vote failed 1-2 (Mr. Grenier and Mr. Eddy were opposed). Selectmen Grenier then made a motion to grant the waiver of interest for \$31.51; seconded by Selectman Eddy. The motion passed; (2-1) with Mr. Benavides opposed.

## **8.0 OTHER BUSINESS**

Town Administrator Scott Dunn received a quote to do a pavement shim and overlay on Old Lake Shore Road, Watson Road and Alvah Wilson Road in the amount of \$35,000 as previously discussed. It can be done 10/06/2017. Selectman Benavides made a motion to approve the \$35,000 for shim and overlay as presented and to be expended from the FY2017 pavement account; seconded by Selectman Grenier and passed with all in favor; (3-0).

## **9.0 PUBLIC INPUT**

Chairman Eddy asked for public input. Mr. Timothy Sullivan of Bedford Ave. expressed his frustration that the gate to the Town Beach was closed this past weekend during some very nice weather. He said many people were upset by this and it was his opinion that elderly and disabled residents were denied access because of the locked gate. He said cars were parked up and down both sides of the street posing a hazard. Town Administrator Scott Dunn told Mr. Sullivan this was the first he had heard of it and asked why no one called him. The Selectmen reiterated that a call into any of the Selectmen or the Town Administrator could have resolved this.

## **10.0 SELECTMEN'S ISSUES**

None.

## **11.0 ADMINISTRATOR'S REPORT**

None.

## **12.0 NEXT MEETING**

The next Selectmen's meeting will be on Wednesday, October 11, 2017 at 7pm.

**13.0 ADJOURN**

With no further business to come before the Board, Selectman Benavides made a motion to adjourn at 8:10 pm; seconded by Selectman Grenier and passed with all in favor; (3-0).

Respectfully submitted,

  
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Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 11<sup>th</sup> day of October, 2017.

Attest:

  
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Selectman Richard Grenier, Clerk